

## Making an offer with

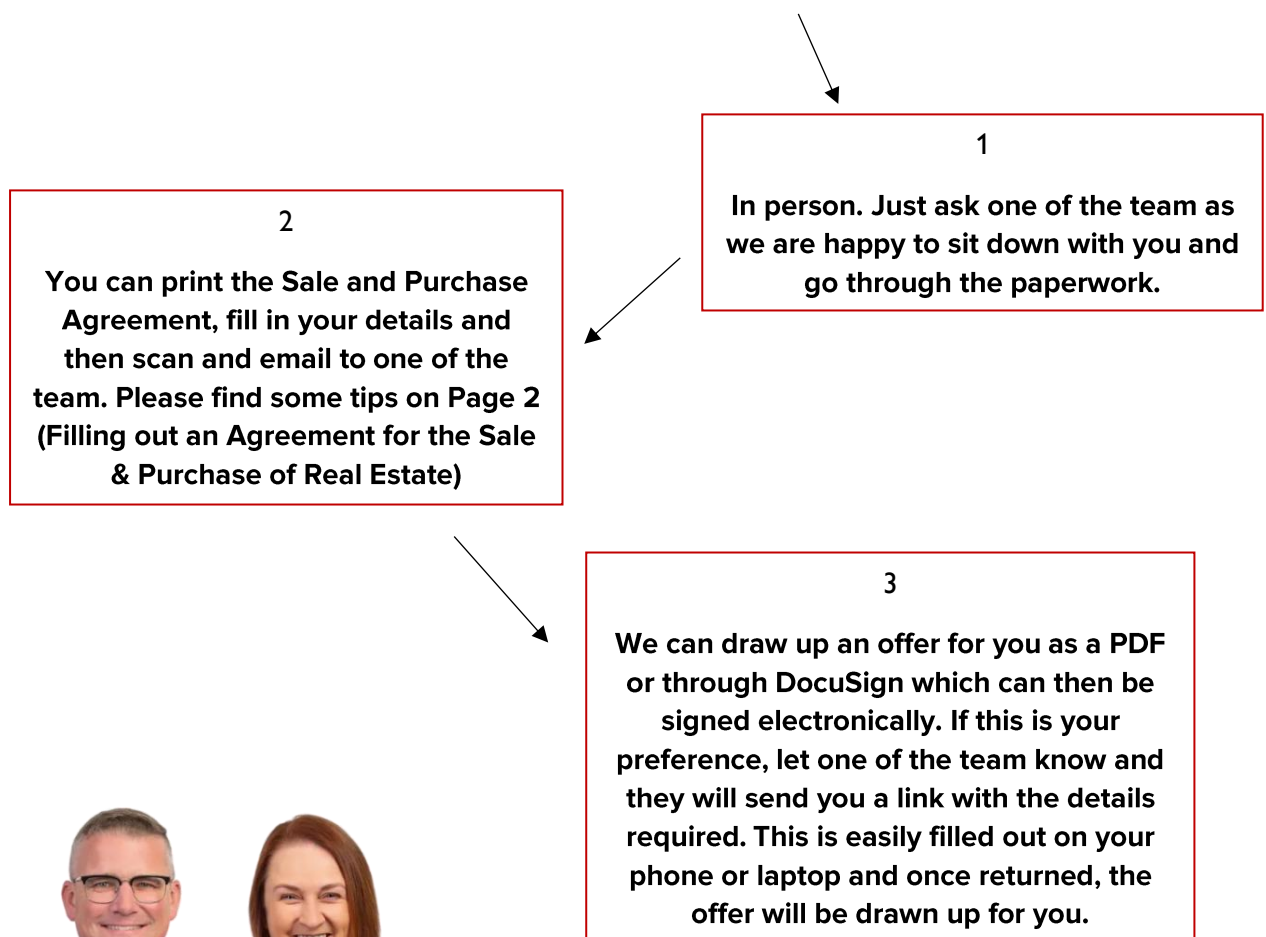
## Team Brockelbank

Congratulations on deciding to be a homeowner! Whether it is your 1<sup>st</sup> or 10<sup>th</sup> time, real estate is always changing and evolving so while exciting, this can also be a very stressful time. We are here to help in any way we can.

Firstly, can we please say – there is NO such thing as a silly question. We are here as your own personal expert adviser to help you with each step of the process. Please ask us questions so we can ensure you understand and are comfortable with the process from start to finish. Remember we do this every day – you don't!

Please find enclosed some information on how to make an offer which we hope will help you and cover some of the basics...

### 3 WAYS TO MAKE AN OFFER:



### YOU CAN CALL OR EMAIL:

Shane – 021 459 622 – [shane@redcoats.co.nz](mailto:shane@redcoats.co.nz)



Megan – 027 284 6199 – [megan@redcoats.co.nz](mailto:megan@redcoats.co.nz)

**Date:**

DO NOT enter in a date – this is filled in by the agent once all parties have agreed and signed

**Vendor:**

This information should be filled out for you

**Purchaser:**

The full legal name of each person involved in the purchase. All names entered will be legal owners and must sign. Alternatively, one name can be entered and circle '*and/or nominee.*' This means the lawyer can then add any additional names before settlement, but that person does not need to sign.

**Property:**

This legal information should be filled out for you

**Payment of purchase price:**

*Purchase price* – Enter in the amount in figures only (words not required). If you are advised you are in a multi-offer situation and increase your price, just put 1 line through the original amount so that the vendor can clearly see what your first offer was. Enter in the new amount and initial beside it.

*Deposit* – Normally about 10% of the purchase price, but that is not set in stone. Just offer as much as you can, but remember this amount is what you have in the bank as you need to pay once all your conditions confirm. If your deposit is all in your Kiwi Saver, you need to then get further advice on how this is worded from either your lawyer or agent.

**Settlement:**

The date you would like to settle and move into the property. This is when the balance of the purchase price is paid, and your mortgage starts.

**Conditions:**

*Finance* – Do you require finance? Circle **Yes** or **No**. If **Yes** please add in how many working days you require.

*LIM* – Do you require a LIM Report? Circle **Yes** or **No**. If **Yes** please add in how many working days you require.

*Building Report* – Do you require a Builders Report? Circle **Yes** or **No**. If **Yes** please add in how many working days you require.

Additional conditions can be added into the Further Terms of Sale page. This may include but is not limited to: *Valuation, Insurance, Title Search, House Sale* (ask us for the wording if required).

**Contact details:**

Please fill in your name, email address and phone number plus all of your lawyers' details.

**Signing and Initialling:**

Please initial the bottom of each page (you do not need to initial beside everything you have entered). A full signature is required on Page 20.