

**MINUTES OF THE FIRST ANNUAL GENERAL MEETING OF THE RATA STREET DEVELOPMENT  
RESIDENTS' SOCIETY INCORPORATED (RESIDENTS' SOCIETY) HELD AT DUNCAN  
COTTERILL WELLINGTON BOARDROOM, LEVEL 2 CHARTERED ACCOUNTANTS HOUSE, 50  
CUSTOMHOUSE QUAY, WELLINGTON  
ON THE 10<sup>TH</sup> DAY OF AUGUST 2022 AT 5:30 PM**

Present: Ben Spence (Chairperson);  
Paul Roux (Strata Title Administration Ltd);  
Leanna Hill;  
Patrick Cruywagen;  
Ed Bamford Bryant;  
Emma Lester;  
Shihka Rana (Shihka needed to leave the meeting early);  
Elliott Robson;  
Dayna Robson; and  
Phil Galley.

**Resolved:**

- 1 Unanimously that the Residents' Society accept Phil Galley as proxy for:
  - 1.1 Brock Shute;
  - 1.2 Cindy Robertson; and
  - 1.3 Shihka Rana.
- 2 Unanimously that the Resident's Society appoint Strata Title Administration Limited (**Strata**) to be the manager, secretary and treasurer of the society in terms of Rule 13 of the Society Rules and as per the budgeted fee of \$5,175 incl GST p.a. divided equally among owners.
- 3 That the Committee of the Resident's Society, further to Rule 11.6, comprise six members, being:
  - 3.1 Leanna Hill;
  - 3.2 Patrick Cruywagen;
  - 3.3 Emma Lester;
  - 3.4 Elliott Robson;
  - 3.5 Victoria Bamford Bryant; and
  - 3.6 Phil Galley.
- 4 Unanimously that the Committee appoints Phil Galley as the chairperson.
- 5 Unanimously that the Resident's Society use Strata's audited ASB trust account as the Resident's Society bank account.
- 6 Unanimously that the draft budget of \$23,675 incl GST p.a. for the period 1/7/2022 to 30/6/2023 payable by 31/8/2022 prepared by Strata as presented to the Residents' Society be adopted for the 2022/23 financial year.

- 7 That the if within 30 days of distribution of the minutes the Chairperson does not receive any written request from an owner who attended the meeting to amend any part of the minutes, that the chairperson of the meeting signs the minutes as a true and accurate record of the annual general meeting.
- 8 Discussion ensued regarding car parking and numbering of parks 9/10/11/12 which requires clarity. An owner advised that he has requested this be addressed. The committee may consider this further as required.

Signed by )  
**Philip Gregory Galley** )  
in the presence of: ) \_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Witness signature

\_\_\_\_\_  
Witness name

\_\_\_\_\_  
Witness occupation

\_\_\_\_\_  
Witness town of residence